

**AARP Foundation Tax-Aide Property Loan Agreement  
(rev. 2/2006)**

I have reviewed the equipment listed either below or attached and confirm that it is in my custody. I understand that the equipment is property of the AARP Foundation and is designated for use by volunteers in support of the AARP Foundation Tax-Aide program. It is also understood that the equipment listed can be removed from my custody at any time by those acting on behalf of the AARP Tax-Aide program. As custodian of the equipment, I agree to ensure reasonable care and security for the equipment. Further, I understand that upon leaving the program for any reason, this equipment will be returned to the program as instructed by my volunteer supervisor or AARP Tax-Aide staff. In the event that a volunteer supervisor can not be reached, please contact the National Office, 202.434.6021.

The custodian should fill out the following:

**Name:**

**Street Address:**

**City, State, and Zip code:**

**Telephone number:**

**Email address:**

**Signature:**

**Date:**

<b>Tag Number</b>	<b>Category</b>	<b>Provider</b>	<b>Make</b>	<b>Model Number</b>	<b>Mfg. SERIAL No.</b>	<b>SIDN (where used)</b>

This form can be modified to fit local needs. One copy should be kept by the equipment custodian and at least one copy kept by a local leader and/or other state designee.