



NATIONAL EMPLOYER TEAM APPLICATION

SECTION I: EMPLOYER INFORMATION

Employer Name:

Address (must be HQ's address):

City: State: ZIP Code:

Phone: Fax: Web site:

Market Cap:

Name of Auditing Firm:

Auditing Firm Telephone Number:

Publicly Traded? Yes No If Yes, Exchange: Symbol:

SECTION II: CONTACT INFORMATION (Primary Contact for Program)

Name:

Title:

Address:

City: State: ZIP Code:

Telephone: Fax: E-mail:

Name of most senior executive who has approved participation in this program (must be a senior executive):

Name:

Title:

Address:

City: State: ZIP Code:

Telephone: Fax: Email:

BILLING CONTACT INFORMATION

Name:

Title:

Address:

City: State: ZIP Code:

Telephone: FAX: EMAIL:

SECTION III: EMPLOYER DESCRIPTION

Each member of the National Employer Team is highlighted on the AARP Web site: www.aarp.org/employerteam. This online profile includes an overview of the employer, types of job opportunities, and a brief summary of employee benefits offered. The information from this section of the application will be used to create the online profile.

1. Please describe your company (6 sentences or less)

2. Indicate your organization's industry. If not listed, please check "Other."

| | | | |
|--|---|---|---|
| <input type="checkbox"/> Business & Marketing Services | <input type="checkbox"/> Healthcare | <input type="checkbox"/> Caregiving | <input type="checkbox"/> Staffing |
| <input type="checkbox"/> Security Services | <input type="checkbox"/> Communications | <input type="checkbox"/> Financial Services | <input type="checkbox"/> Transportation |
| <input type="checkbox"/> Travel | <input type="checkbox"/> Technology | <input type="checkbox"/> Retail | <input type="checkbox"/> Entertainment |
| <input type="checkbox"/> Hospitality | <input type="checkbox"/> Food Service | <input type="checkbox"/> Non-profit | <input type="checkbox"/> Other: |

3. How many people does your organization employ in the US (as of most recent annual report): _____

4. How many people does your organization expect to hire this year (including temporary staff): _____

5. Indicate where your organization has operations in the United States:

| | |
|--|---|
| <input type="checkbox"/> Nationwide (if you operate across the country) | <input type="checkbox"/> Regional (if your organization operates in one or more US regions) |
| <input type="checkbox"/> Northwest | <input type="checkbox"/> Northeast |
| <input type="checkbox"/> Southwest | <input type="checkbox"/> Southeast |
| <input type="checkbox"/> Midwest | <input type="checkbox"/> West |
| <input type="checkbox"/> State (if your organization operates in certain states, list states): | |

6. List the types of job opportunities at your organization (general categories, e.g., sales, customer service, IT):

| |
|----|
| A. |
| B. |
| C. |
| D. |
| E. |
| F. |
| G. |
| H. |
| I. |

7. Indicate the types of work schedule options for employees:

- Part-time
- Full-time
- Temporary
- Seasonal

8. Indicate your prime hiring season

| | | | | |
|-------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------------|
| <input type="checkbox"/> Fall | <input type="checkbox"/> Winter | <input type="checkbox"/> Spring | <input type="checkbox"/> Summer | <input type="checkbox"/> Year-round |
|-------------------------------|---------------------------------|---------------------------------|---------------------------------|-------------------------------------|

9. Indicate which benefits your company offers mature workers. If you only offer some benefits to select employees, please check "Varies."

| Factors: | Yes | No | Varies |
|---------------------------------|--------------------------|--------------------------|--------------------------|
| Benefits for full-time workers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Benefits for part-time workers | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Employee discounts | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Flexible training opportunities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Flexible work schedules | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 401(k) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Internships/apprenticeships | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Job sharing opportunities | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Retiree benefits | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Seasonal work | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Temporary work | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

SECTION IV: REASON FOR APPLICATION

Why does your organization want to be a member of the National Employer Team?
 (Please describe in two paragraphs or less)

SECTION V: WORKFORCE ASSESSMENT

One of the goals of the National Employer Team program is to help employers develop policies and practices to better recruit mature workers. Thus, each new employer added to the program must complete AARP's Workforce assessment tool. The tool can be accessed via WWW.AARP.ORG/WORKFORCEASSESSMENT.

Date your organization completed the Assessment Tool: _____

1. What steps have you taken to make your workplace environment suitable to attracting, retaining, and training a mature workforce?
2. Based on the report you received from using the assessment tool, please summarize the challenge areas the tool helped you to identify and the steps you have taken or plan to take to attract, retain, and train mature workers.

SECTION VII: NATIONAL EMPLOYER TEAM VETTING PROCESS

TO ensure that National Employer Team members have workplace polices and practices that are consistent with attracting, retaining, and training workers age 50+, all NET prospects are vetted both internally and externally. The internal vetting process consists of a review by AARP National and state office departments to understand an employer's history with AARP. The external vetting process is conducted by RetirementJobs.com based on their Age Friendly Seal criteria. An employer added to the National Employer Team will also receive the Age Friendly Seal from RetirementJobs.com. For more information about the Age Friendly Seal, please visit: [HTTP://WWW.RETIREMENTJOBS.COM/ABOUTUS/RESOURCES/CERTIFICATION.HTML](http://WWW.RETIREMENTJOBS.COM/ABOUTUS/RESOURCES/CERTIFICATION.HTML).

As part of your National Employer Team application, please submit the Workforce Strengths Inventory report you received from taking AARP's Workforce Assessment Tool along with this application.

SIGNATURE

SIGNED: _____ DATE: _____

PRINTED NAME: _____

TITLE: _____